

Charter of Operations- NOC Mapping Group

28th January 2021

The aim of the Mapping Committee is to ensure that the maps used in events organised by the Newcastle Orienteering Club are of the highest possible standard.

The Mapping Committee will do this by overseeing, co-ordinating, and developing processes related to the production, maintenance and distribution of the club's maps that are efficient, practical and sustainable.

An orienteering map is of high quality if:

- Technically; it conforms to the latest relevant IOF standard
 - it provides the information necessary to orienteer in the mapped terrain
 - it is accurate and up to date
- Practically; it is clear and readable by the participants
 - it does not degrade in the environments in which events take place

The Mapping Committee will consist of a main committee and three sub-committees, one for each discipline of Bush/MTBO Orienteering; Urban/Sprint Orienteering; and Street Orienteering. The Technical Officer will be a member of the main committee. Each sub-committee will be managed by the member of the main Mapping Committee, who will report on their activity.

The Mapping Officer will convene Mapping Committee meetings at regular intervals, report activities and make recommendations to the NOC committee. Membership of the Mapping Committee will be by election at the NOC AGM. In case of conflicts of opinion, the ultimate resolution will be made by the NOC committee.

Currently the Mapping Officer is Geoff Todkill; The Technical Officer is Robert Vincent; Bush/MTBO Orienteering is managed by Geoff Todkill; the Urban/Sprint Orienteering is managed by Ian Dempsey; and Street Orienteering is managed by Malcolm Roberts.

Each sub-committee will be responsible for all aspects of mapping in that discipline.

- a. Maintain the NOC map archive and records of map use. The map files will be securely stored with cloud and physical back-ups, with a controlled number of people to have access.
- b. Manage the distribution of maps to NOC course planners, and respond to requests from outside agencies.
- c. Manage the update of older NOC maps to the relevant mapping standard and manage the ongoing inclusion of map corrections.
- d. Develop a sample map to advertise the current mapping symbols to all relevant parties.
- e. Maintain a base map file for use in conversion of older maps and for use in new mapping projects.
- f. Co-ordinate any mapping activity and develop expertise within the club, by encouraging and mentoring all involved in mapping and course planning.
- g. Discuss any significant decisions or actions with the main committee.

Geoff Todkill- Mapping Officer