

Treasurer

- ensure money paid to the club is collected and deposited into club bank account
- make payments as authorised by the committee
- maintain a set of records that reflect incomings/outgoings and current bank balance
- present a statement of club finances to general and annual meetings
- seek assistance of others to help formulate an annual budget for adoption at AGM
- ensure fee for Incorporation is paid annually
- undertake a reconciliation of event competitors against Eventor income and EOD income